# **POSTECH Exchange Program Application Guide**

- Period of Exchange : 2021 Spring (~ Fall)
- Submission Deadline : Sunday, October 4<sup>th</sup>

#### Application Page

http://international.postech.ac.kr/inbound-programs/apply-inbound-programs/

- Save PDF file of application, print out and sign the forms after applying online, and send the file (only application, <u>not</u> attached documents) to your home university exchange coordinator.
- Coordinators will gather and send the <u>electronic files</u> to POSTECH no later than Friday, October 9<sup>th</sup>.
- Supporting Documents to Prepare Before Online Applications (PDF only, less than 5 MB each) (Due to technical difficulties, files with accents (à, è, ù, etc.) in the file names cannot be download from the system, so please change the file names before uploading.)
  - Academic transcript in English
  - Certified score of English proficiency (for non-native English speakers only)
  - One recommendation letter from home university supervisor
  - Copy of Passport
  - Letter of Approval (for research exchange students only)
  - : **Research Exchange Students (Type: C+R & R)** are required to contact a POSTECH professor and receive a "Letter of Approval" before applying.

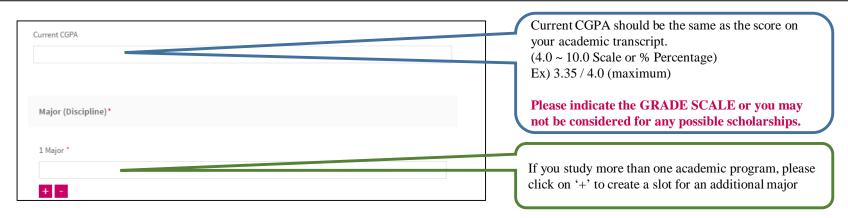
#### \* More Information : Ms. Monica No, Student Affairs

(Email: monicaeyno@postech.ac.kr, Tel. +82-54-279-3683)

Application results will be announced early November, but due to the COVID-19 situation, the schedule is always subject to change and any updates will be shared immediately.

#### **Step 1 ~ 2 : Basic Information**

- Beginning : Agreement to Collection and use of Personal Information
- Email address & Password : Needed to access your "Complete Application Form" for modifications and printing.



#### **Step 3 : Program Selection**

Application Information Application Category *			
Exchange (Course-taking)			Å.
Period of intended stay *			
2020 Spring (FEB-JUN)	÷		
Intended Field of Study at POSTECH *		Department at POSTECH *	

- Select Application Category
  - Exchange (Course-taking)
  - Exchange (Research)
  - Exchange (Course-taking + Research)
- Select Period of Stay
  - 2021 Spring (FEB JUNE)
  - 2021 Spring 2021 Fall (FEB DEC)
- Type in Intended Field of Study and Host Department-to-be at POSTECH http://www.postech.ac.kr/eng/major-websites/
- Research Exchange Students (Type: C+R & R) are required to contact a POSTECH professor and receive prior approval for research projects before applying. Research students must enter the name of POSTECH advisor who will supervise their research.

### **Step 4 ~ 7 : Specific Information**

- English Proficiency Documents (for non-native English Speakers) may be replace with equivalent documents provided by home university (ex. certificate, letter, score sheet, etc.)
- Supporting Document Upload Files with accent letters (à, è, ù, etc.) in the names will not be able to be reviewed, so please check before uploading.
- Financial Support & Housing
  - If you receive any financial support for your exchange study, please specify details of scholarship.
  - This will be stated on the Certificate of Admission, which will be required for your visa applications
  - Please indicate if you will be living in **On-Campus Housing** or not.
- Step 7: Statement of Purpose & Final Submission
  - Please write a your statement of purpose (within A4 1page)
  - Submitted information and documents will be saved on the POSTECH server.

## **Step 8 : Application Modification & Print-Out**

- Submitted Applications are at <a href="http://international.postech.ac.kr/inbound-programs/complete-application-form/">http://international.postech.ac.kr/inbound-programs/complete-application-form/</a>
- Edit / Delete / Print
  - You can log-in with your email and password which you put in in Step 1.
  - You may edit or delete information before printing out your final document.
  - Once completed, please print out and sign the document, and submit to your outbound exchange coordinator.

				Logout
No	Email	Registration Date	Edit	Applied Program (Click to Print)
1	@postech.ac.kr	2016.08.11 17:17	Edit   Delete	Inbound Programs