



# **Summer at Seoul Institute of the Arts (SAS)**

## **Online Application Manual**

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# 【Online Application Manual】

## English

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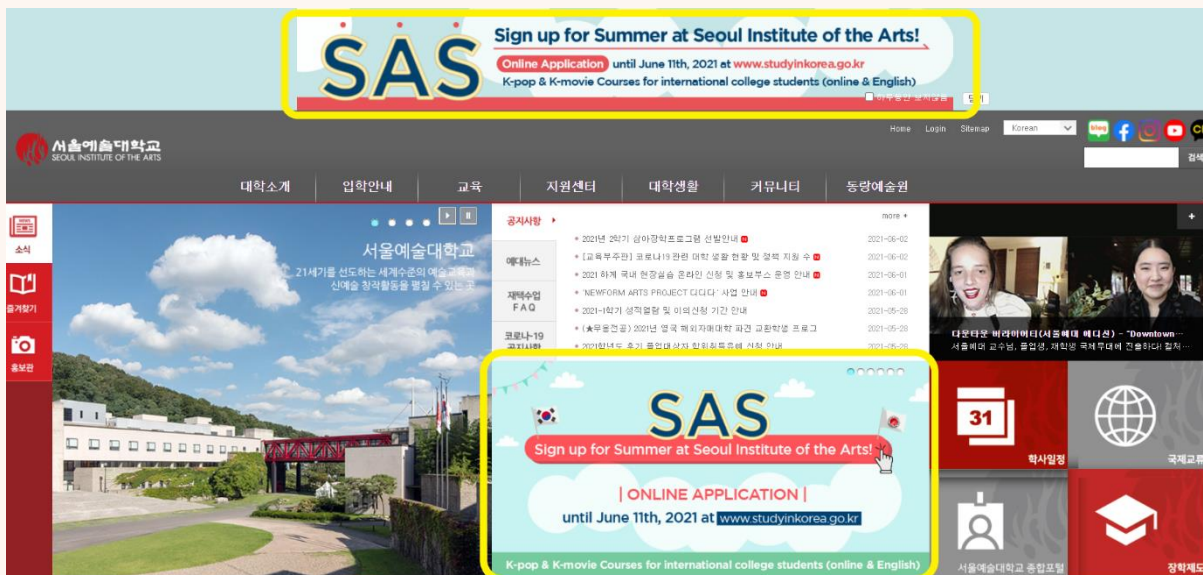
## 한국어

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# Online Application Guidelines for International Students

## 1. Find and Click SAS banner at the SeoulArts website

([www.seoularts.ac.kr/mbs/en/](http://www.seoularts.ac.kr/mbs/en/))



## 2. Review the SAS program and syllabus

공지사항

제목	[모집] (★ International Students) Summer at SeoulArts Program	작성일	2021-04-28
작성자	진아윤	조회수	795
첨부파일	<ul style="list-style-type: none"> <li> SAS Brochure-final.jpg</li> <li> SAS Poster-final.jpg</li> <li> 2021 SAS_K-Movie Course Syllabus.pdf</li> <li> 2021 SAS_K-POP PHENOMENON Course Syllabus.pdf</li> </ul>		



### 3. Click on “CLICK HERE FOR ONLINE APPLICATION International Students” if you are non-Korean citizen.

([https://www.studyinkorea.go.kr/en/sub/overseas\\_info/request/request.do](https://www.studyinkorea.go.kr/en/sub/overseas_info/request/request.do))

▶ Online Application

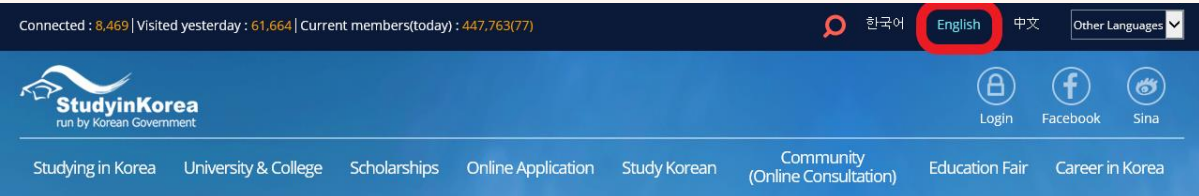


< Online Application Guidelines at Study in Korea >

1. Set the language as “ENGLISH” (top right of screen)
2. Click “Online Application”
3. Scroll all the way down to the bottom of the page OR Click “Irregular”
4. Find and select “Seoul Institute of the Arts”

\* If you are a Korean citizen, click the button on the right or contact the Office of International Relations for application guide (+82-31-412-7427, [intl@seoularts.ac.kr](mailto:intl@seoularts.ac.kr))

### 4. Set the language as “ENGLISH”



Connected : 8,469 | Visited yesterday : 61,664 | Current members(today) : 447,763(77)

한국어 English 中文 Other Languages

StudyinKorea  
run by Korean Government

Login Facebook Sina

Studying in Korea University & College Scholarships Online Application Study Korean Community (Online Consultation) Education Fair Career in Korea

🏠 > Apply to Study > Application for university

#### Application for university

STEP1. Select Course	STEP2. Select University and Major Study	STEP3. Fill in an Admission Application	STEP4. Upload Additional Documents	STEP5. Final Verification
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STEP1.Select Course

## 5. Click on “Login”

Connected : 9,227 | Visited yesterday : 61,664 | Current members(today) : 447,770(84)


한국어 English 中文 Other Languages

**StudyinKorea**  
run by Korean Government



Login Facebook Sina

Studying in Korea University & College Scholarships Online Application Study Korean Community (Online Consultation) Education Fair Career in Korea

## 6. Click on “Sign Up” and Create an account for online application

 **Welcome to Study in Korea website.**  
When you become a member, you can use the system conveniently.

Log In

 Connect with Google+  Connect with Facebook

- If you don't have a User ID, please sign up first.
- Cannot remember ID or Password?

**Sign up**

Find ID/Password

## 7. Agree to the articles

**Reviewed the agreement**

**User Agreement**

Information on comprehensive support service web site for international students.

Study in Korea System  
The following is information regarding the comprehensive support service provided for international students on the Study in Korea Information Management System (hereinafter referred to as 'SIMS').

Study in Korea Information Management System  
The Study in Korea Information Management System (SIMS) is a comprehensive Web portal for international students. It was created as a part of the Korean government's efforts to form an electronic government (e-Government), and it was built by the Ministry of Education(MOE) and the Ministry of Justice (MoJ). SIMS is designed to provide international students (non-Korean students residing in Korea or other countries) with essential information on studying in Korea.

Chapter 1. General

I agree the terms and conditions of the agreement.  
(You are not allow to register before you agreed the terms and conditions of the agreement.)

**Matters on Collection and Use of Personal Information**

■ Purpose of Collection and Use of Personal Information  
- We collect, use and handle personal information in order to more conveniently provide the services for works of applications for overseas study including applications for overseas study, applications for scholarship, and some contents through the KOSNET.

■ Items of Personal Information to be Collected  
-Required: Name, ID, Password, E-mail Address, Nationality, Answers to Member's Inquiries  
-Selective: Address, Telephone Number, Date of Birth, Gender

■ Retention and Use Period for Personal Information : 2 years (until a member withdraws from membership)

■ Right to Refuse to Consent and Content of Disadvantages  
- With respect to the consent to collection and use of personal information, you may refuse to consent thereto pursuant Article 15 of the Personal Information Protection Act. However, when you do not consent to collection and use of personal information, you may not use the services of the Study in Korea website.

I agree to use of Personal Information.  
(You are not allow to register before you agreed the terms and conditions of the agreement.)

No less than 14 years old  Less than 14 years old



I would like to receive the information of Studing in Korea?(Optional)  
If you select, you can receive the latest information of Studing in Korea by email.

agree  disagree

## 8. Complete the subscription form and Click on “Sign Up”

**Subscription** | Your information is valuable to us and shall not be exposed without your permission.

(\*) indicates a required field.

<b>Nationality(*)</b>	Select <input type="text"/>
<b>Name(*)</b>	<input type="text"/>
<b>ID(*)</b>	<input type="text"/> <b>User ID Check</b> User ID is case sensitive, combination of 6-15 alphabetic and numeric characters only.
<b>Password(*)</b>	<input type="text"/> Combination of 9-20 lowercase of alphabetic, numeric and special characters.. ex: #korea123!
<b>Confirm Password(*)</b>	<input type="text"/>
<b>Password Reminder Hint(*) (Q&amp;A)</b>	Select <input type="text"/> <input type="text"/>
<b>E-mail(*)</b>	<input type="text"/> Enter valid email address. It is necessary when finding ID/Password.
<b>Link up with SNS</b>	 Link  Link

**Sign Up** **Reset**

## 9. Go to “Online Application”

**StudyinKorea** run by Korean Government

Login Facebook Sina

Studying in Korea University & College Scholarships **Online Application** Study Korean Community (Online Consultation) Education Fair Career in Korea






## 10. Click on “Irregular”

Application for university

STEP1. Select Course	STEP2. Select University and Major Study	STEP3. Fill in an Admission Application	STEP4. Upload Additional Documents	STEP5. Final Verification
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STEP1.Select Course

All Associate | Bachelor's | Master's | Combined Master's and Doctorate | Doctorate | Language Study | Exchange Student **Irregular**


 scheduled for registration  application in process  due today  new student  transfer student

## 11. Click on the logo of Seoul Institute of the Arts

### STEP1. Select Course

All Associate | Bachelor's | Master's | Combined Master's and Doctorate | Doctorate | Language Study | Exchange Student | Irregular

[P] scheduled for registration [A] application in process [D] due today [N] new student [T] transfer student



2021.04.15-2021.06.11

## 12. Click on “Go On-line Application”

### STEP2. Select University and Major Study

#### STEP2-1. Notes for applicants( SEOUL INSTITUTE OF THE ARTS ) Summer at SeoulArts Program

[Admission Guide](#)

##### 1. Introduction

Summer at SeoulArts (hereinafter referred to as SAS) provides an opportunity to experience Korean culture and arts through cultural exploration. Classes are organized by faculty members of Seoul Institute of the Arts, the most prominent arts institute in Korea. All classes are taught in English which allows international students to take classes without restrictions regardless of their nationality.

##### 2. Program Summary

- A. Title: Summer at SeoulArts (SAS)  
B. Method: Online class using LMS (mostly synchronous, partly asynchronous)  
C. Courses  
- The K-pop Phenomenon (Applied Music)  
- Korean Genre Movies (Film)  
D. Fee

Application Fee	-	KRW 100,000	pay upon application
Tuition Fee	Non-Partner Univ.	KRW 200,000 per credit	-
	Partner Univ.	KRW 160,000 per credit	20% discount applied

- ※ Application fee is non-refundable.
- ※ Early-bird discount (20% off) applies to those who apply during April.
- ※ Early-bird discount cannot be applied in conjunction with partner university discount.

##### 3. Credit Transfer

It is expected that SAS courses are acknowledged at our partner universities. However, it is recommended that you consult appropriate academic officials at your home university about the credit transferability before you apply for the program. In particular, if you are a student from non-partner university of SeoulArts, it is highly recommended that you check the credit transferability in advance. SeoulArts does not take responsibility for credit transfers.

##### 4. Application Procedure

- ① Online Application at Study in Korea ([www.studyinkorea.go.kr](http://www.studyinkorea.go.kr))
- ② Application Fee Payment
- ③ Receipt of the Letter of Acceptance
- ④ Sign in Kannu(LMS)
- ⑤ Register for course
- ⑦ Tuition Fee Payment
- ⑧ Course starts on July 5th (KST)

Prev

[Go On-line Application](#)

### 13. Choose your course and Click on “Select”

STEP2. Select University and Major Study ✔ ☰

STEP2-2. Information related to the admission()

※ Before selecting university and department, you can check the university from Univ. Info. Menu. University Information

Field of study(Major)  Search

※ Recommend Browser Chrome, FireFox, Internet Explorer 10+

No.	Name of the college	School (Undergraduate)	Department
1	Applied Music	The K-pop Phenomenon	The K-pop Phenomenon <span style="float: right; background-color: #007bff; color: white; padding: 2px 5px; border-radius: 3px;">Select</span>
2	Film	Korean Genre Movie	Korean Genre Movie <span style="float: right; background-color: #007bff; color: white; padding: 2px 5px; border-radius: 3px;">Select</span>

Prev

### 14. Agree to all policies and Click on “Okay”

**Agree to All Policies**

Matters on Collection and Use of Personal Information	<ul style="list-style-type: none"> <li>■ Purpose of Collection and Use of Personal Information                             <ul style="list-style-type: none"> <li>-We collect, use and handle personal information to perform works of applications for study in Korea</li> </ul> </li> <li>■ Items of Personal Information to be Collected                             <ul style="list-style-type: none"> <li>-Required: Name (Korean, English (family name, first name)), Gender, Date of Birth, Nationality, Country of Final Study, Contact Information (Overseas Address, Overseas Telephone Number, Overseas Mobile Phone Number, E-mail Address)</li> <li>-Selective: English Name (middle name), Photo, University for Application, Desired major, Country of Birth, Passport Number, Expiration Date of Passport, Visa Number, Korean Staying Overseas, Stay in Korea, Issue of Alien Registration Card, Alien Registration Number, Address in Korea, Telephone Number in Korea, Mobile Phone Number in Korea, Korean Proficiency Information, Family Information (if a father, mother, or brother or sister is selected: Name, Occupation, Nationality, Place of Birth, Present Residence, Telephone Number), Academic History Information (Period of Study, Country, Name of School, School Contact Information), Financial Information (Financial Guarantor, Name of Bank, Amounts of Deposit, Account Holder, Date of Deposit, Expiration Date, Scholarship Receipt Information, Personal Statement, Study Plan, Career Information (Name of Company, Term of Employment, Country and City, Department, Position), Refund Information (Refund Account Number, Refund Account Holder, Refund Account Bank), Academic History Information (High School: Period of Study, Country, Name of School, School Contact Information), etc.</li> </ul> </li> <li>■ Retention and Use Period for Personal Information : Semi-permanent</li> <li>■ Right to Refuse to Consent and Content of Disadvantages                             <ul style="list-style-type: none"> <li>- You may refuse to consent to collection and use of personal information pursuant to Article 15 of the Personal Information Protection Act. However, when you do not consent to collection and use of personal information with respect to the required items, it is impossible to apply for study in Korea, and when you do not consent to collection and use of personal information with respect to the selective items, you may be subject to disadvantages with respect to the services provided, such as application for overseas study, etc.</li> </ul> </li> <li>■ Consent to Collection and Use of Personal Information (exclusive of Unique Identification Information)                             <ul style="list-style-type: none"> <li>- Required Items: Consent? <input checked="" type="radio"/> Yes <input type="radio"/> No.</li> <li>- Selective Items: Consent? <input checked="" type="radio"/> Yes <input type="radio"/> No.</li> </ul> </li> </ul>
Matters on Collection and Use of Unique Identification Information	<ul style="list-style-type: none"> <li>■ Purpose of Collection and Use of Unique Identification Information                             <ul style="list-style-type: none"> <li>- We collect, use and handle unique personal information to perform works of applications for study in Korea.</li> </ul> </li> <li>■ Items of Unique Identification Information to be Collected                             <ul style="list-style-type: none"> <li>- Alien Registration Number, Passport Number</li> </ul> </li> <li>■ Retention and Use Period for Unique Identification Information : Semi-permanent</li> <li>■ Right to Refuse to Consent and Content of Disadvantages                             <ul style="list-style-type: none"> <li>- You may refuse to consent to collection and use of personal information pursuant to Article 15 of the Personal Information Protection Act. However, when you do not consent to collection and use of unique identification information, it is impossible to apply for study in Korea.</li> </ul> </li> <li>■ Consent to Collection and Use of Unique Identification Information                             <ul style="list-style-type: none"> <li>Consent? <input checked="" type="radio"/> Yes <input type="radio"/> No.</li> </ul> </li> </ul>
Matters on Provision of Personal Information	<ul style="list-style-type: none"> <li>■ Recipient                             <ul style="list-style-type: none"> <li>- The Ministry of Justice / University Applied for Admission</li> </ul> </li> <li>■ Recipient's Purpose of Using Personal Information                             <ul style="list-style-type: none"> <li>-We provide personal information for visa applications (the Ministry of Justice) and applications for admission (universities applied for admission).</li> </ul> </li> <li>■ Items of Personal Information to be Provided                             <ul style="list-style-type: none"> <li>-The Ministry of Justice : Name, Date of Birth, Passport Number, etc.</li> <li>-University Applied for Admission: Date of Birth, Contact Information, Academic History, etc.</li> </ul> </li> <li>■ Period of Recipient's Retention of Personal Information : Semi-permanent</li> <li>■ Right to Refuse to Consent and Content of Disadvantages                             <ul style="list-style-type: none"> <li>- You may refuse to consent to collection and use of personal information pursuant to Article 15 of the Personal Information Protection Act. However, when you do not consent to collection and use of unique identification information, it is impossible to apply for study in Korea.</li> </ul> </li> <li>■ Consent to Provision of Personal Information                             <ul style="list-style-type: none"> <li>Consent? <input checked="" type="radio"/> Yes <input type="radio"/> No.</li> </ul> </li> </ul>
No less than 14 years old	<ul style="list-style-type: none"> <li>■ Less than 14 years old                             <ul style="list-style-type: none"> <li>- Legal Representative: Consent? <input checked="" type="radio"/> Yes <input type="radio"/> No.</li> </ul> </li> <li>※ Where the personal information of a child of not more than fourteen (14) years old is to be collected, if the obligation to obtain consent from the child's legal representative is violated, a fine of not more than KRW Fifty Million (50,000,000 Won) shall be charged (Violation of the provision of Article 22 of the Personal Information Protection Act)</li> </ul>

Okay X



# 15. Complete the application form

※ **Mandatory questions are marked with \***

## 1) Personal Information

STEP 3 Prepare Admission Application

Applied university and information for field of study

Applied university	SEOUL INSTITUTE OF THE ARTS
Applied field of study	The K-pop Phenomenon

Personal information

Name(Korean) *	<input type="text"/>		
<small>If you don't have a Korean name, fill in your English name.</small>			
Name(English) *	※ Your name should be exactly as it appears on your Passport		
	FIRST NAME	MIDDLE NAME	LAST NAME
	<input type="text"/>	<input type="text"/>	<input type="text"/>
Gender*	<input checked="" type="radio"/> Male <input type="radio"/> Female		
Date of birth*	<input type="text"/>		
Nationality*	Korea		
Country of birth	Select		
Country that recently studied*	Select		
Overseas Korean	<input checked="" type="radio"/> Yes <input type="radio"/> No		
Are you currently staying in Korea?	<input checked="" type="radio"/> Yes <input type="radio"/> No		
Alien registration	<input checked="" type="radio"/> Yes <input type="radio"/> No		

Okay Prev

## 2) Korean Proficiency

STEP 3 Prepare Admission Application

STEP 3-2 Korean Proficiency

TOPIK Level	Policy of using information of TOPIK Level/Scores	
	Integrated System for Study in Korea is connected with Ministry of Justice and Korean universities to support online one-stop administrative services to international students.	
	Furthermore, the system also connected with TOPIK website that when international students type information of TOPIK level/scores, it automatically applies for admission application form to use.	
	Do you agree to check TOPIK level?	<input type="radio"/> Yes <input type="radio"/> No
	TOPIK Test held	<input type="text"/>
Language School Completion	Name of the Language institution	<input type="text"/>
	Current Level	<input type="radio"/> 1st Level <input type="radio"/> 2nd Level <input type="radio"/> 3rd Level <input type="radio"/> 4th Level <input type="radio"/> 5th Level <input type="radio"/> 6th Level

Okay Prev

### 3) Contact Information

#### STEP 3-3 Contact Information

Contact information in overseas	Home country Address*	Postal Code <input type="text"/>
		Address <input type="text"/> ※ Please enter in English.
	Home country Phone Number*	<input type="text"/> Ex) 000-000-0000-0000, country code - city code - contact number
	Home country Mobile Number	<input type="text"/> Ex) 000-000-0000-0000, country code - city code - contact number
Email address1*	<input type="text"/>	
Email address2	<input type="text"/>	
Contact information in Korea	Address(In Korea)	<input type="text"/> Postal Code <input type="text"/>
	Phone Number(In Korea)	<input type="text"/> - <input type="text"/> - <input type="text"/>
	Mobile Number(In Korea)	<input type="text"/> - <input type="text"/> - <input type="text"/>
Emergency Contact	Name	<input type="text"/>
	Relation	<input type="text"/>
	Phone Number	<input type="text"/>
	Mobile Number	<input type="text"/>
Emergency Contact(In Korea)	Name	<input type="text"/>
	Relation	<input type="text"/>
	Phone Number	<input type="text"/>
	Mobile Number	<input type="text"/>

## 4) Academic History Information

STEP 3 Prepare Admission Application ✓ ☰

STEP 3-5 Academic History Information

✘ Enter the latest order of educational background. (ex. University, High School, Middle School, Elementary School)  
please enter under graduate information.

<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;">Select ▼</div> <div style="background-color: #333; color: white; text-align: center; padding: 2px 5px; border-radius: 3px;">+ add</div>	Country that university located*	<input type="text" value="---Select Please---"/> ▼
	Name of the school*	<input type="text"/> <span style="background-color: #333; color: white; padding: 2px 5px; border-radius: 3px;">Search schools</span>
	Contact	<input type="text"/> (Ex 000-00-000-0000)
	FAX	<input type="text"/> (Ex 000-00-000-0000)
	Website	<input type="text"/>
	Email	<input type="text"/>
	Postal Code	<input type="text"/>
	Address	<input type="text"/>
	Year of graduation	<input type="text"/>
	Period of studying *	<input type="text"/> ~ <input type="text"/>
	Major study*	<input type="text"/>
	Degree	<input type="text"/>
	GPA	<input type="text"/>
	GPA scale	<input type="text"/>
	Acquired credits	<input type="text"/>
Remark	<input type="text"/> (Ex Exchange, transfer student)	

Number of years that you studied  year

Okay prev

## 5) Additional Information

STEP 3 Prepare Admission Application ✓ ☰

STEP.3-10 Additional requirements

Home University (\*)

Field of study at home university (\*)

Okay prev

## 6) Upload Documents

### STEP.4 Upload Additional Documents



- 첨부파일은 반드시 JPEG 또는 PDF 형태여야 합니다. (Uploaded file should be in JPEG or PDF format)

- 첨부파일 크기는 각각 10메가 이하여야 합니다. (Each uploaded file should be less than 10M in size)

Official transcript	Upload	<input type="text"/>	+
Graduation Certificate	Upload	<input type="text"/>	+



## 16. Review your application and Click on “Submit”

### 5 . Academic History Information

[Modify](#)

University*	Period	2019Year 06Month 04Day ~ 2021Year 06Month 01Day
	Name of the country	U.S.A
	Name of the school	Wayne State University
	School contact information	

### 6 . Additional requirements

[Modify](#)

Home University (*)	wayne state university
Field of study at home university (*)	international relations

### 7 . Upload Additional Documents

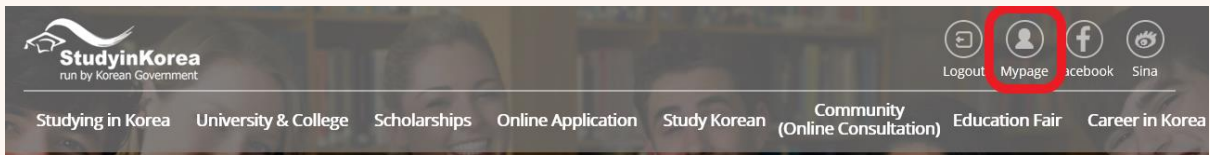
[Modify](#)

Official transcript	no attachment
Graduation Certificate	no attachment

[TOP](#)

## ■ Application Fee Payment Guidelines for International Students

### 1. Go to Study in Korea Website and Click on “My page”



### 2. Go to “View Application Processing Status” and Click on “Application fee Payment”

View Application Processing Status

View Application Processing Application Modification Request

Registration No. Admission No.	Program	Course	University	Faculty/Major	Status	Print	Incomplete Document
2021008613	Irregular Course	Irregular CourseCourse	SEOUL INSTITUTE OF THE ARTS [Admission Guide]	The K-pop Phenomenon	Received on-line application	Modify Application fee Payment Print	

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### 3. Select your preferred payment method and Click on “Application fee Payment”

Application for university

Application payment

Summer at SeoulArts Program -

Applying university	SEOUL INSTITUTE OF THE ARTS
Applying Major	The K-pop Phenomenon
Application fee	100,000 KRW
Contact name	Seoul Institute of t
Contact phone	+82 31-412-7427
Contact email address	intl@seoularts.ac.kr

Payment information

Card  wire transfer

\* Note: Please note that the billing descriptor will be listed as EXIMBAY.COM.

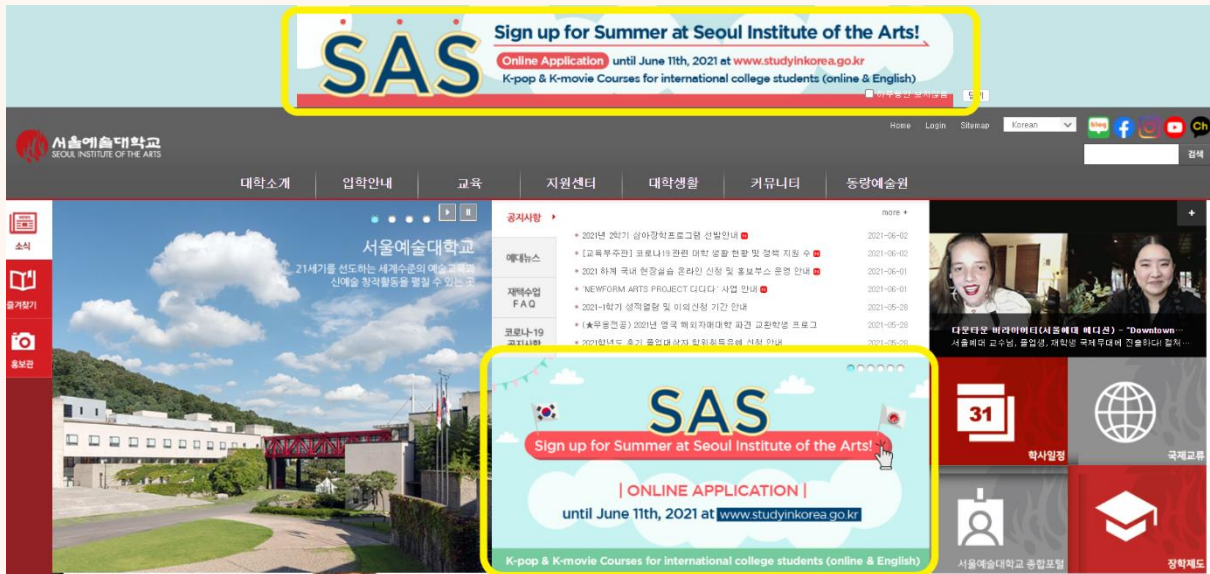
Name of Sender(-buyer) julia jin Email address juliajun2@seoularts.ac.kr Contact

Application fee Payment

## ■ Online Application Guidelines for Korean Students

### 1. Find and Click SAS banner at the SeoulArts website

([www.seoularts.ac.kr/mbs/en/](http://www.seoularts.ac.kr/mbs/en/))



### 2. Review the SAS program and syllabus

**공지사항**

제목	[모집] (★ International Students) Summer at SeoulArts Program	작성일	2021-04-28
작성자	권아윤	조회수	795
첨부파일	<ul style="list-style-type: none"> <li>SAS Brochure-final.jpg</li> <li>SAS Poster-final.jpg</li> <li><input checked="" type="checkbox"/> 2021 SAS_K-Movie Course Syllabus.pdf</li> <li><input checked="" type="checkbox"/> 2021 SAS_K-POP PHENOMENON Course Syllabus.pdf</li> </ul>		

The poster features the SAS logo and the text "SUMMER AT SEOUL INSTITUTE OF THE ARTS". It highlights two programs: "K-POP" and "K-MOVIE". Below the programs, it states: "ONLINE PROGRAM", "The K-pop Phenomenon - 2 Credits", "Korean Genre Movies - 3 Credits", "Classes are in English", and "Open to College Students". It also lists "IMPORTANT DATES": "Program Period - July 5th - July 21st 2021" and "Registration Period - March 31st - June 11th, 2021". At the bottom, it says "Enjoy K-pop and K-Movie at your home!".

3. Click on “CLICK HERE FOR ONLINE APPLICATION Korean Students” if you are Korean citizen.

(<https://forms.gle/HPAEGQpkbXxcd3QE8>)

▶ Online Application



< Online Application Guidelines at Study in Korea>

1. Set the language as “ENGLISH” (top right of screen)
2. Click “Online Application”
3. Scroll all the way down to the bottom of the page OR Click “Irregular”
4. Find and select “Seoul Institute of the Arts”

\* If you are a Korean citizen, click the button on the right or contact the Office of International Relations for application guide (+82-31-412-7427, [intl@seoularts.ac.kr](mailto:intl@seoularts.ac.kr))

4. Complete the application form and Click on “Submit”

Application - SAS

The name and photo associated with your Google account will be recorded when you upload files and submit this form

Not [juliyayun2@gmail.com](mailto:juliyayun2@gmail.com)? [Switch account](#)

\* Required

**Applicant Information**  
All the answers should be in English

1. Name (as shown in passport) \*

Your answer \_\_\_\_\_

2. Gender \*

Male

Female

3. Nationality \*

Your answer \_\_\_\_\_

4. Home University \*

Your answer \_\_\_\_\_

5. Field of study at home university \*

Your answer \_\_\_\_\_

5. Field of study at home university \*

Your answer \_\_\_\_\_

6. Certificate of Enrollment (issued by applicant's home univ.) \*Name of the file should be in form of "Certificate of Enrollment\_Applicant name" \*

[Add file](#)

7. Transcript (issued by applicant's home univ.) \*Name of the file should be in form of "Transcript\_Applicant name" \*

[Add file](#)

Summer at SeoulArts Course

1. Course \*

K-pop (2 credits, 30 hours)

K-Movie (3 credits, 45 hours)

[Submit](#)

## ■ Application Fee Payment Guidelines for Korean Students

- Application Fee: KRW 100,000
- Account Information for Wire Transfer

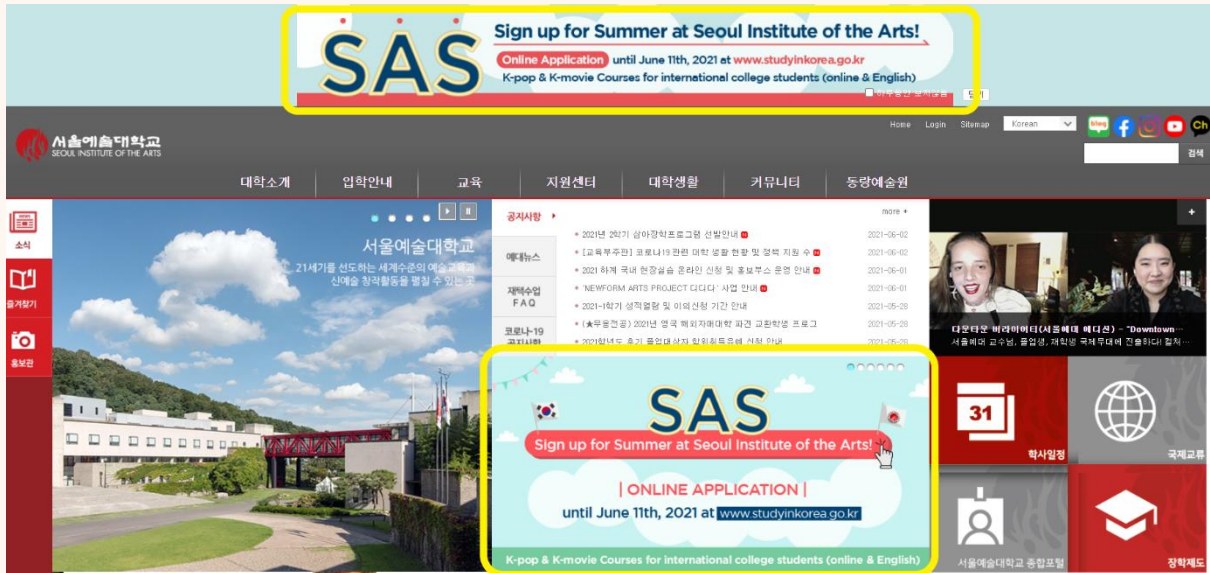
<b>Bank Name</b>	Hana Bank
<b>Account Number</b>	338-910020-90304
<b>SWIFT CODE</b>	KOEXKRSE
<b>Receiver</b>	서울예술대학교(Seoul Institute of the Arts)
<b>Bank Address</b>	35, Eulji-ro, Jung-gu, Seoul, Republic of Korea



## ■ 외국 국적 학생 온라인 신청 방법

### 1. 서울예술대학교 홈페이지에서 SAS 배너 클릭

([www.seoularts.ac.kr](http://www.seoularts.ac.kr))



### 2. SAS 프로그램 설명 및 강의계획서 확인

**공지사항**

제목	[모집] (★ International Students) Summer at SeoulArts Program	작성일	2021-04-28
작성자	진아윤	조회 수	795
첨부파일	<ul style="list-style-type: none"> <li>SAS Brochure-final.jpg</li> <li>SAS Poster-final.jpg</li> <li>2021 SAS_K-Movie Course Syllabus.pdf</li> <li>2021 SAS_K-POP PHENOMENON Course Syllabus.pdf</li> </ul>		

### 3. “CLICK HERE FOR ONLINE APPLICATION International Students” 클릭

([https://www.studyinkorea.go.kr/en/sub/overseas\\_info/request/request.do](https://www.studyinkorea.go.kr/en/sub/overseas_info/request/request.do))

▶ Online Application

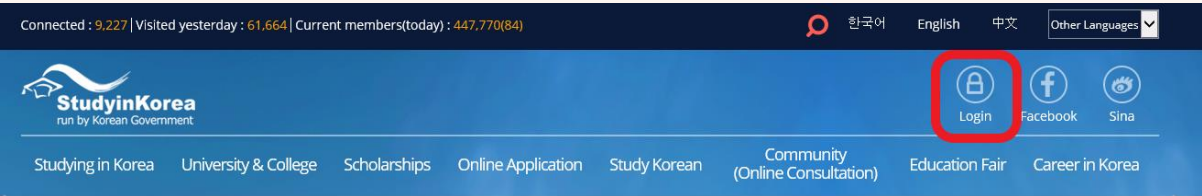


< Online Application Guidelines at Study in Korea >

1. Set the language as “ENGLISH” (top right of screen)
2. Click “Online Application”
3. Scroll all the way down to the bottom of the page OR Click “Irregular”
4. Find and select “Seoul Institute of the Arts”

\* If you are a Korean citizen, click the button on the right or contact the Office of International Relations for application guide (+82-31-412-7427, [intl@seoularts.ac.kr](mailto:intl@seoularts.ac.kr))

### 4. Study in Korea 사이트로 이동 및 “Login” 클릭



Connected : 9,227 | Visited yesterday : 61,664 | Current members(today) : 447,770(84)

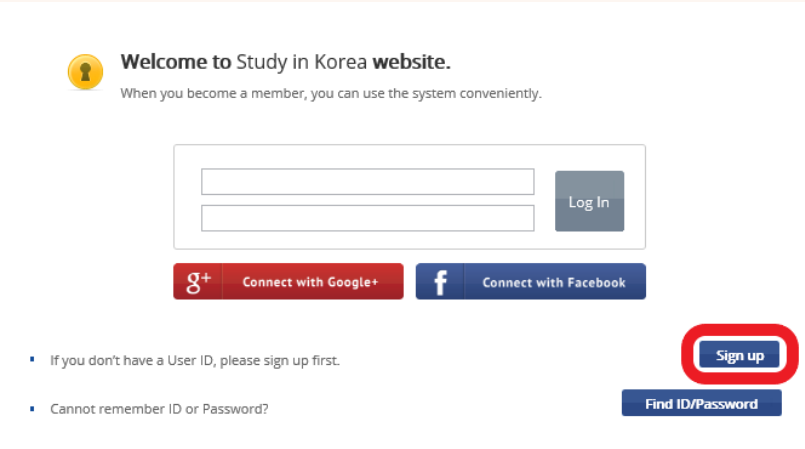
한국어 English 中文 Other Languages

StudyinKorea run by Korean Government

Login Facebook Sina

Studying in Korea University & College Scholarships Online Application Study Korean Community (Online Consultation) Education Fair Career in Korea

### 5. “Sign Up” 클릭 후 회원가입



Welcome to Study in Korea website.  
When you become a member, you can use the system conveniently.

Log In

g+ Connect with Google+ f Connect with Facebook

Sign up

Find ID/Password

- If you don't have a User ID, please sign up first.
- Cannot remember ID or Password?

## 6. 모든 항목에 동의

**Reviewed the agreement**  
User Agreement

Information on comprehensive support service web site for international students.

Study in Korea System  
The following is information regarding the comprehensive support service provided for international students on the Study in Korea Information Management System (hereinafter referred to as 'SIMS').

Study in Korea Information Management System  
The Study in Korea Information Management System (SIMS) is a comprehensive Web portal for international students. It was created as a part of the Korean government's efforts to form an electronic government (e-Government), and it was built by the Ministry of Education(MOE) and the Ministry of Justice (MoJ). SIMS is designed to provide international students (non-Korean students residing in Korea or other countries) with essential information on studying in Korea.

Chapter 1. General

I agree the terms and conditions of the agreement.  
(You are not allow to register before you agree the terms and conditions of the agreement.)

**Matters on Collection and Use of Personal Information**

■ Purpose of Collection and Use of Personal Information  
- We collect, use and handle personal information in order to more conveniently provide the services for works of applications for overseas study including applications for overseas study, applications for scholarship, and some contents through the KOSNET.

■ Items of Personal Information to be Collected  
-Required: Name, ID, Password, E-mail Address, Nationality, Answers to Member's Inquiries  
-Selective: Address, Telephone Number, Date of Birth, Gender

■ Retention and Use Period for Personal Information : 2 years (until a member withdraws from membership)

■ Right to Refuse to Consent and Content of Disadvantages  
- With respect to the consent to collection and use of personal information, you may refuse to consent thereto pursuant to Article 15 of the Personal Information Protection Act. However, when you do not consent to collection and use of personal information, you may not use the services of the Study in Korea System.

I agree to use of Personal Information.  
(You are not allow to register before you agree the terms and conditions of the agreement.)

No less than 14 years old  Less than 14 years old

I would like to receive the information of Studing in Korea?(Optional)  
If you select, you can receive the latest information of Studing in Korea by email.

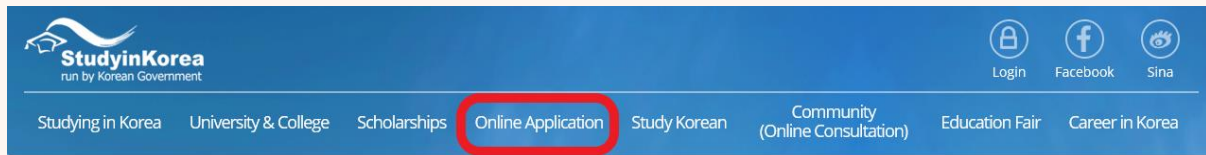
## 7. 회원가입 정보 입력 후 “Sign Up” 클릭

**Subscription** | Your information is valuable to us and shall not be exposed without your permission.

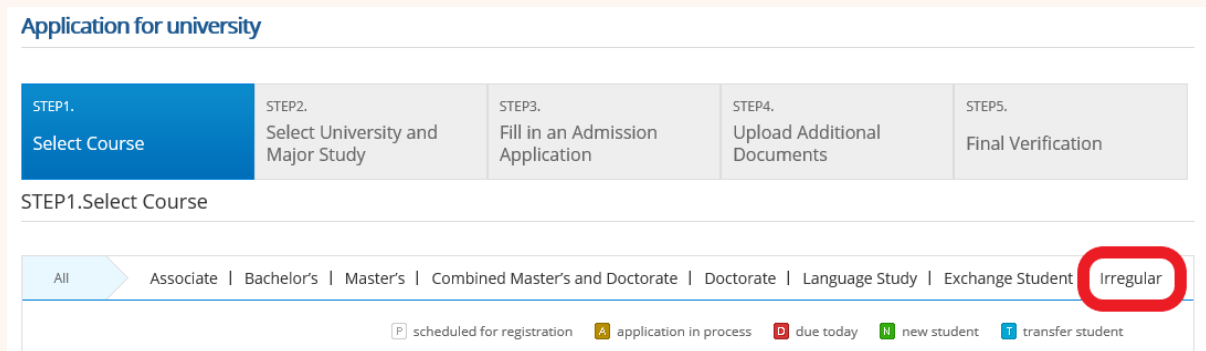
(\*) indicates a required field.

<b>Nationality(*)</b>	Select <input type="button" value="v"/>
<b>Name(*)</b>	<input type="text"/>
<b>ID(*)</b>	<input type="text"/> <input type="button" value="User ID Check"/> User ID is case sensitive, combination of 6-15 alphabetic and numeric characters only.
<b>Password(*)</b>	<input type="text"/> Combination of 9-20 lowercase of alphabetic, numeric and special characters.. ex: #korea123!
<b>Confirm Password(*)</b>	<input type="text"/>
<b>Password Reminder Hint(*) (Q&amp;A)</b>	Select <input type="button" value="v"/> <input type="text"/>
<b>E-mail(*)</b>	<input type="text"/> Enter valid email address. It is necessary when finding ID/Password.
<b>Link up with SNS</b>	<input type="button" value="g+"/> Link <input type="button" value="f"/> Link

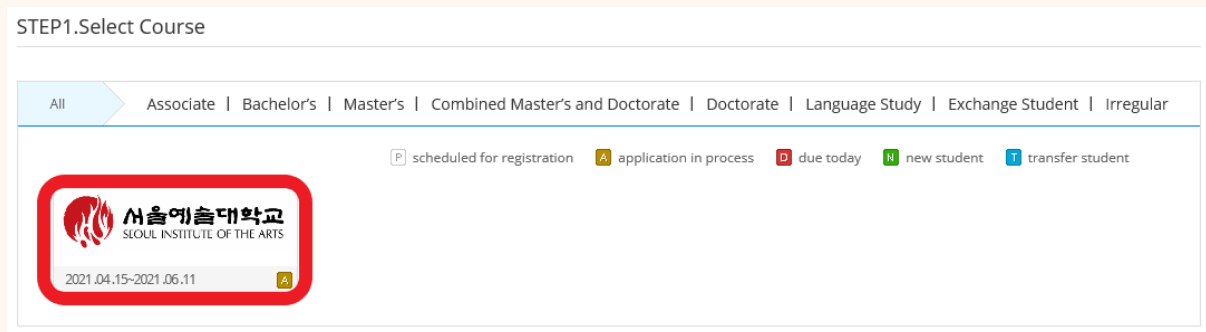
## 8. “Online Application(온라인 원서접수)” 클릭



## 9. “Irregular(비정규)” 클릭



## 10. 서울예술대학교 클릭



# 11. “Go On-line Application(온라인 지원)” 클릭

STEP2. Select University and Major Study



STEP2-1. Notes for applicants( SEOUL INSTITUTE OF THE ARTS )  
Summer at SeoulArts Program

[Admission Guide](#)

### 1. Introduction

Summer at SeoulArts (hereinafter referred to as SAS) provides an opportunity to experience Korean culture and arts through cultural exploration. Classes are organized by faculty members of Seoul Institute of the Arts, the most prominent arts institute in Korea. All classes are taught in English which allows international students to take classes without restrictions regardless of their nationality.

### 2. Program Summary

A. Title: Summer at SeoulArts (SAS)

B. Method: Online class using LMS (mostly synchronous, partly asynchronous)

C. Courses

- The K-pop Phenomenon (Applied Music)

- Korean Genre Movies (Film)

D. Fee

Application Fee	-	KRW 100,000	pay upon application
Tuition Fee	Non-Partner Univ.	KRW 200,000 per credit	-
	Partner Univ.	KRW 160,000 per credit	20% discount applied

※ Application fee is non-refundable.

※ Early-bird discount (20% off) applies to those who apply during April.

※ Early-bird discount cannot be applied in conjunction with partner university discount.

### 3. Credit Transfer

It is expected that SAS courses are acknowledged at our partner universities. However, it is recommended that you consult appropriate academic officials at your home university about the credit transferability before you apply for the program. In particular, if you are a student from non-partner university of SeoulArts, it is highly recommended that you check the credit transferability in advance. SeoulArts does not take responsibility for credit transfers.

### 4. Application Procedure

① Online Application at Study in Korea ([www.studyinkorea.go.kr](http://www.studyinkorea.go.kr))

② Application Fee Payment

③ Receipt of the Letter of Acceptance

④ Sign in Kanny(LMS)

⑤ Register for course

⑥ Tuition Fee Payment

⑦ Course starts on July 5th (KST)

Prev

[Go On-line Application](#)

# 12. 수강 희망 과목 선택

STEP2. Select University and Major Study



STEP2-2. Information related to the admission()

※ Before selecting university and department, you can check the university from Univ. Info. Menu. [University Information](#)

Field of study(Major)  [Search](#)

※ Recommend Browser Chrome, FireFox, Internet Explorer 10+

No.	Name of the college	School (Undergraduate)	Department
1	Applied Music	The K-pop Phenomenon	The K-pop Phenomenon <a href="#">Select</a>
2	Film	Korean Genre Movie	Korean Genre Movie <a href="#">Select</a>

Prev

### 13. 개인정보 전체동의 후 “Okay(입력완료)” 클릭

<input checked="" type="checkbox"/> Agree to All Policies	
Matters on Collection and Use of Personal Information	<p>■ Purpose of Collection and Use of Personal Information -We collect, use and handle personal information to perform works of applications for study in Korea</p> <p>■ Items of Personal Information to be Collected -Required: Name (Korean, English (family name, first name)), Gender, Date of Birth, Nationality, Country of Final Study, Contact Information (Overseas Address, Overseas Telephone Number, Overseas Mobile Phone Number, E-mail Address) -Selective: English Name (middle name), Photo, University for Application, Desired major, Country of Birth, Passport Number, Expiration Date of Passport, Visa Number, Korean Staying Overseas, Stay in Korea, Issue of Alien Registration Card, Alien Registration Number, Address in Korea, Telephone Number in Korea, Mobile Phone Number in Korea, Korean Proficiency Information, Family Information (if a father, mother, or brother or sister is selected: Name, Occupation, Nationality, Place of Birth, Present Residence, Telephone Number), Academic History Information (Period of Study, Country, Name of School, School Contact Information), Financial Information (Financial Guarantor, Name of Bank, Amounts of Deposit, Account Holder, Date of Deposit, Expiration Date, Scholarship Receipt Information, Personal Statement, Study Plan, Career Information (Name of Company, Term of Employment, Country and City, Department, Position), Refund Information (Refund Account Number, Refund Account Holder, Refund Account Bank), Academic History Information (High School: Period of Study, Country, Name of School, School Contact Information), etc.</p> <p>■ Retention and Use Period for Personal Information : Semi-permanent</p> <p>■ Right to Refuse to Consent and Content of Disadvantages - You may refuse to consent to collection and use of personal information pursuant to Article 15 of the Personal Information Protection Act. However, when you do not consent to collection and use of personal information with respect to the required items, it is impossible to apply for study in Korea, and when you do not consent to collection and use of personal information with respect to the selective items, you may be subject to disadvantages with respect to the services provided, such as application for overseas study, etc.</p> <p>■ Consent to Collection and Use of Personal Information (exclusive of Unique Identification Information) - Required Items: Consent? <input checked="" type="radio"/> Yes <input type="radio"/> No. - Selective Items: Consent? <input checked="" type="radio"/> Yes <input type="radio"/> No.</p>
Matters on Collection and Use of Unique Identification Information	<p>■ Purpose of Collection and Use of Unique Identification Information - We collect, use and handle unique personal information to perform works of applications for study in Korea.</p> <p>■ Items of Unique Identification Information to be Collected - Alien Registration Number, Passport Number</p> <p>■ Retention and Use Period for Unique Identification Information : Semi-permanent</p> <p>■ Right to Refuse to Consent and Content of Disadvantages - You may refuse to consent to collection and use of personal information pursuant to Article 15 of the Personal Information Protection Act. However, when you do not consent to collection and use of unique identification information, it is impossible to apply for study in Korea.</p> <p>■ Consent to Collection and Use of Unique Identification Information Consent? <input checked="" type="radio"/> Yes <input type="radio"/> No.</p>
Matters on Provision of Personal Information	<p>■ Recipient - The Ministry of Justice / University Applied for Admission</p> <p>■ Recipient's Purpose of Using Personal Information -We provide personal information for visa applications (the Ministry of Justice) and applications for admission (universities applied for admission).</p> <p>■ Items of Personal Information to be Provided -The Ministry of Justice : Name, Date of Birth, Passport Number, etc. -University Applied for Admission: Date of Birth, Contact Information, Academic History, etc.</p> <p>■ Period of Recipient's Retention of Personal Information : Semi-permanent</p> <p>■ Right to Refuse to Consent and Content of Disadvantages - You may refuse to consent to collection and use of personal information pursuant to Article 15 of the Personal Information Protection Act. However, when you do not consent to collection and use of unique identification information, it is impossible to apply for study in Korea.</p> <p>■ Consent to Provision of Personal Information Consent? <input checked="" type="radio"/> Yes <input type="radio"/> No.</p>
No less than 14 years old	<p><input checked="" type="checkbox"/> Less than 14 years old - Legal Representative: Consent? <input checked="" type="radio"/> Yes <input type="radio"/> No. ※ Where the personal information of a child of not more than fourteen (14) years old is to be collected, if the obligation to obtain consent from the child's legal representative is violated, a fine of not more than KRW Fifty Million (50,000,000 Won) shall be charged (Violation of the provision of Article 22 of the Personal Information Protection Act)</p>
<input checked="" type="button" value="Okay"/>	

## 14. 입학지원서 작성

※ 필수입력 정보는 \* 표시

### 1) 개인정보

STEP 3 Prepare Admission Application

Applied university and information for field of study

Applied university	SEOUL INSTITUTE OF THE ARTS
Applied field of study	The K-pop Phenomenon

Personal Information

Name(Korean) *	<input type="text"/>		
<small>If you don't have a Korean name, fill in your English name.</small>			
Name(English) *	※ Your name should be exactly as it appears on your Passport		
	FIRST NAME	MIDDLE NAME	LAST NAME
	<input type="text"/>	<input type="text"/>	<input type="text"/>
Gender *	<input checked="" type="radio"/> Male <input type="radio"/> Female		
Date of birth *	<input type="text"/>		
Nationality *	Korea		
Country of birth	Select		
Country that recently studied *	Select		
Overseas Korean	<input checked="" type="radio"/> Yes <input type="radio"/> No		
Are you currently staying in Korea?	<input checked="" type="radio"/> Yes <input type="radio"/> No		
Alien registration	<input checked="" type="radio"/> Yes <input type="radio"/> No		

Okay Prev

### 2) 한국어 능력

STEP 3 Prepare Admission Application

STEP 3-2 Korean Proficiency

TOPIK Level

Policy of using information of TOPIK Level/Scores

Policy of using information of TOPIK Level/Scores

Integrated System for Study in Korea is connected with Ministry of Justice and Korean universities to support online one-stop administrative services to international students.

Furthermore, the system also connected with TOPIK website that when international students type information of TOPIK level/scores, it automatically applies for admission application form to use.

Do you agree to check TOPIK level?  Yes  No

TOPIK Test held

TOPIK Registration No.

TOPIK Level  level

Language School Completion

Name of the Language institution

Current Level

1st Level  
 2nd Level  
 3rd Level  
 4th Level  
 5th Level  
 6th Level

Okay Prev

### 3) 연락처 정보

#### STEP 3-3 Contact Information

Contact information in overseas	Home country Address*	Postal Code <input type="text"/>
		Address <input type="text"/> ※ Please enter in English.
	Home country Phone Number*	<input type="text"/> Ex) 000-000-0000-0000, country code - city code - contact number
	Home country Mobile Number	<input type="text"/> Ex) 000-000-0000-0000, country code - city code - contact number
Email address1*	<input type="text"/>	
Email address2	<input type="text"/>	
Contact information in Korea	Address(In Korea)	<input type="text"/> Postal Code <input type="text"/>
	Phone Number(In Korea)	<input type="text"/> - <input type="text"/> - <input type="text"/>
	Mobile Number(In Korea)	<input type="text"/> - <input type="text"/> - <input type="text"/>
Emergency Contact	Name	<input type="text"/>
	Relation	<input type="text"/>
	Phone Number	<input type="text"/>
	Mobile Number	<input type="text"/>
Emergency Contact(In Korea)	Name	<input type="text"/>
	Relation	<input type="text"/>
	Phone Number	<input type="text"/>
	Mobile Number	<input type="text"/>





#### 4) 학력정보

STEP 3 Prepare Admission Application ✔ ☰

STEP 3-5 Academic History Information

※ Enter the latest order of educational background. (ex. University, High School, Middle School, Elementary School)  
please enter under graduate information.

<div style="text-align: right;">Select ▼</div> <div style="text-align: center;">+ add</div>	Country that university located*	---Select Please---
	Name of the school*	<input type="text"/> <span style="float: right;">Search schools</span>
	Contact	<input type="text"/> (Ex 000-00-000-0000)
	FAX	<input type="text"/> (Ex 000-00-000-0000)
	Website	<input type="text"/>
	Email	<input type="text"/>
	Postal Code	<input type="text"/>
	Address	<input type="text"/>
	Year of graduation	<input type="text"/>
	Period of studying *	<input type="text"/> ~ <input type="text"/>
	Major study*	<input type="text"/>
	Degree	<input type="text"/>
	GPA	<input type="text"/>
	GPA scale	<input type="text"/>
	Acquired credits	<input type="text"/>
Remark	<input type="text"/> (Ex Exchange, transfer student)	

Number of years that you studied  year

Okay prev

#### 5) 추가 입력사항

STEP 3 Prepare Admission Application ✔ ☰

STEP.3-10 Additional requirements

Home University (\*)

Field of study at home university (\*)

Okay prev

## 6) 부가서류 업로드

STEP.4 Upload Additional Documents ✔ 📄

- 첨부파일은 반드시 JPEG 또는 PDF 형제여야 합니다. (Uploaded file should be in JPEG or PDF format)  
- 첨부파일 크기는 각각 10메가 이하여야 합니다. (Each uploaded file should be less than 10M in size)

Official transcript	<input type="button" value="Upload"/>	<input type="text"/>	<input style="width: 20px;" type="button" value="+"/>
Graduation Certificate	<input type="button" value="Upload"/>	<input type="text"/>	<input style="width: 20px;" type="button" value="+"/>

## 15. 입학신청서 최종확인 후 “Submit(제출)” 클릭

5 . Academic History Information

University*	Period	2019Year 06Month 04Day ~ 2021Year 06Month 01Day
	Name of the country	U.S.A
	Name of the school	Wayne State University
	School contact information	

6 . Additional requirements

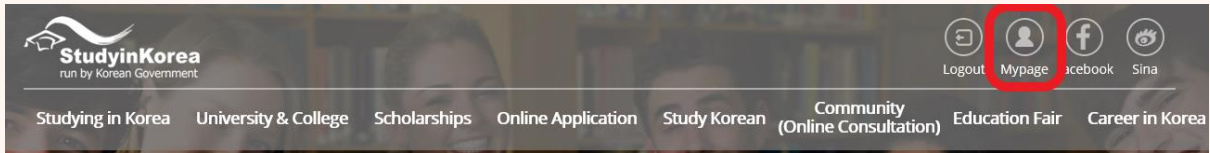
Home University (*)	wayne state university
Field of study at home university (*)	international relations

7 . Upload Additional Documents

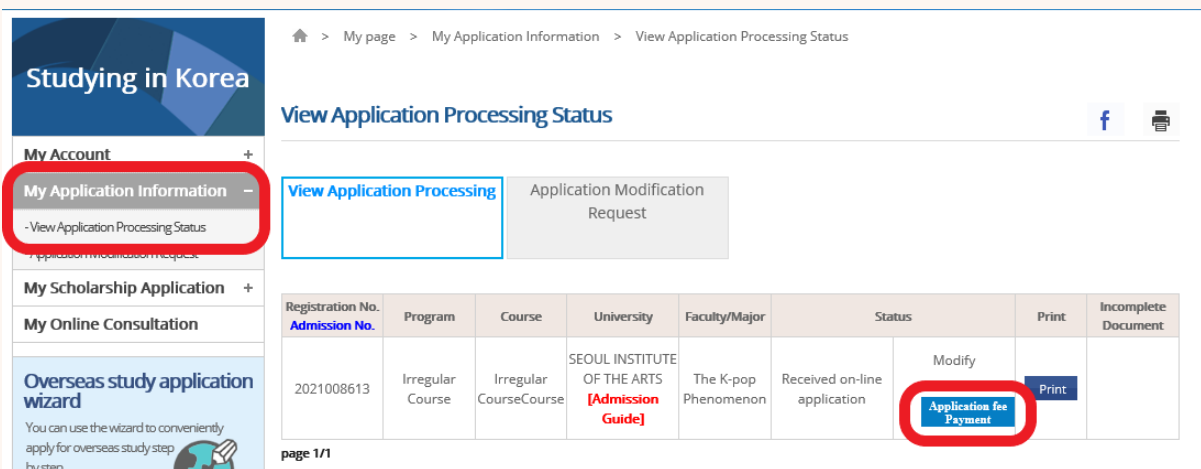
Official transcript	no attachment
Graduation Certificate	no attachment

## ■ 외국 국적 학생 결제 방법

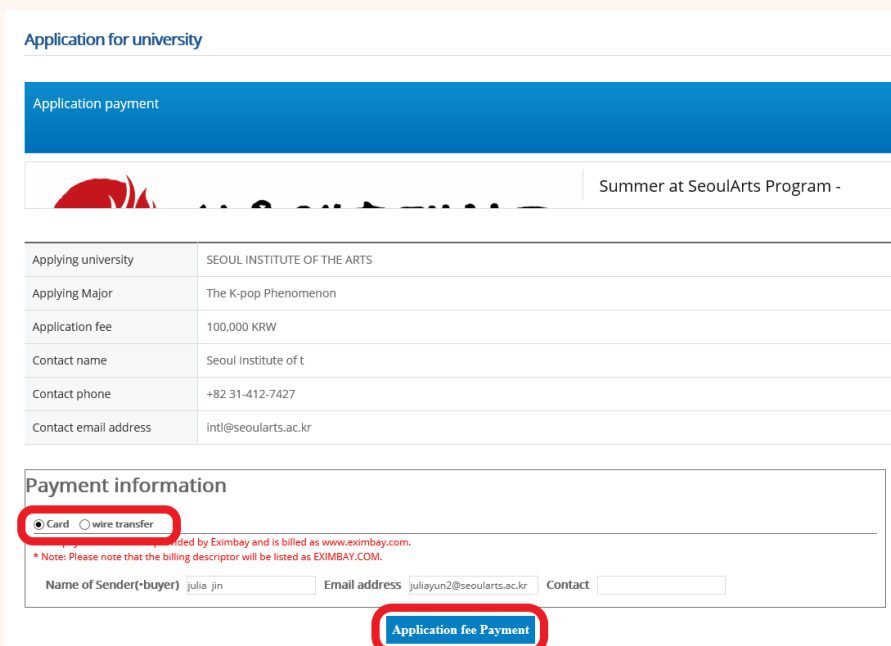
### 1. Study in Korea 홈페이지에서 “My page” 클릭



### 2. “View Application Processing Status(유학신청현황 조회)” 에서 “Application fee Payment” 클릭



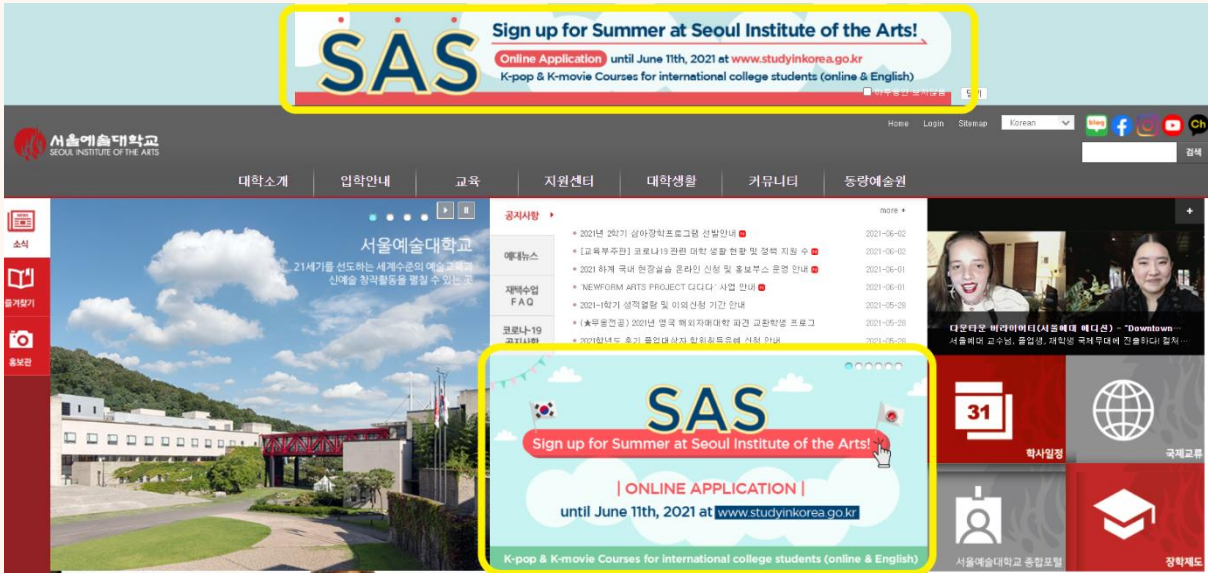
### 3. 결제 방식(카드결제 또는 계좌이체) 선택 후 “Application fee Payment” 클릭



## ■ 한국 국적 학생 온라인 신청 방법

### 1. 서울예술대학교 홈페이지에서 SAS 배너 클릭

([www.seoularts.ac.kr/mbs/en/](http://www.seoularts.ac.kr/mbs/en/))



### 2. SAS 프로그램 설명 및 강의계획서 확인

공지사항

제목	[모집] (★ International Students) Summer at SeoulArts Program	작성일	2021-04-28
작성자	전아운	조회 수	795
첨부파일	<input type="checkbox"/> SAS Brochure-final.jpg <input type="checkbox"/> SAS Poster-final.jpg <input checked="" type="checkbox"/> 2021 SAS_K-Movie Course Syllabus.pdf <input checked="" type="checkbox"/> 2021 SAS_K-POP PHENOMENON Course Syllabus.pdf		

### 3. “CLICK HERE FOR ONLINE APPLICATION Korean Students” 클릭

(<https://forms.gle/HPAEGQpkbXxcd3QE8>)

▶ Online Application



< Online Application Guidelines at Study in Korea >

1. Set the language as “ENGLISH” (top right of screen)
2. Click “Online Application”
3. Scroll all the way down to the bottom of the page OR Click “Irregular”
4. Find and select “Seoul Institute of the Arts”

\* If you are a Korean citizen, click the button on the right or contact the Office of International Relations for application guide (+82-31-412-7427, [intl@seoularts.ac.kr](mailto:intl@seoularts.ac.kr))

### 4. 입학지원서 작성 후 “Submit” 클릭

Application - SAS

The name and photo associated with your Google account will be recorded when you upload files and submit this form

Not [juliyun2@gmail.com](mailto:juliyun2@gmail.com)? [Switch account](#)

\* Required

**Applicant Information**  
All the answers should be in English

1. Name (as shown in passport) \*

Your answer \_\_\_\_\_

2. Gender \*

Male

Female

3. Nationality \*

Your answer \_\_\_\_\_

4. Home University \*

Your answer \_\_\_\_\_

5. Field of study at home university \*

Your answer \_\_\_\_\_

5. Field of study at home university \*

Your answer \_\_\_\_\_

6. Certificate of Enrollment (issued by applicant's home univ.) \*Name of the file should be in form of "Certificate of Enrollment\_Applicant name" \*

[Add file](#)

7. Transcript (issued by applicant's home univ.) \*Name of the file should be in form of "Transcript\_Applicant name" \*

[Add file](#)

Summer at SeoulArts Course

1. Course \*

K-pop (2 credits, 30 hours)

K-Movie (3 credits, 45 hours)

[Submit](#)

## ■ 한국 국적 학생 결제 방법

○ Application Fee: 100,000 원

○ 입금할 계좌 정보

은행명	하나은행
계좌번호	338-910020-90304
SWIFT CODE	KOEXKRSE
받는 사람	서울예술대학교(Seoul Institute of the Arts)
은행 주소	35, Eulji-ro, Jung-gu, Seoul, Republic of Korea